



Job Class: Information Technology Specialist 3 – Job Posting #73182

Working Title: Business Intelligence Developer

Who May Apply: This posting is open all qualified job seekers.

Date Posted: 01/22/2024

Closing Date: 02/05/2024

Hiring Agency/Seniority Unit: Minnesota State - System Office / MnSCU Central Office-MAPE

Division/Unit: Information Technology

Appointment Type: Unlimited, Full-time

Work Shift/Work Hours: Day Shift

Days of Work: Monday - Friday

Travel Required: No

Salary Range: \$31.47 - \$51.73/hourly; \$65,709 - \$108,012/annually

Classified Status: Classified

Bargaining Unit/Union: 214 – MN Assoc of Professional Empl/MAPE

FLSA Status: Nonexempt

[Connect 700 Program Eligible:](#) Yes

Job Summary

Telework is available and negotiated at the time of hire.

This position performs technical analysis, design, and development within the Reporting and Analytics team in the system office – ITS division. The Reporting and Analytics team manages the Minnesota State system-wide Reporting and Analytics platform which provides data warehousing, data modeling and transformation, operational reporting, system-wide dashboards, and business intelligence services. This position is responsible for the design and development of business intelligence solutions including reporting, dashboards, relational and dimensional data models, ETL processes, and analytic data services pursuant to requirements negotiated with Minnesota State stakeholders to ensure they are provided timely, accurate, and meaningful business intelligence, analytic, reporting, and data services.

Specific Duties Include:

- Working in close collaboration with other team members and the team's business partners, design, develop, and implement business intelligence dashboards and reports

using relational and dimensional data models, ensuring a high level of timeliness, accuracy, and applicability for our business partners.

- Working in close collaboration with other team members and the team's business partners, design, develop, and implement relational and dimensional data models, ETL processes and data services, ensuring a high level of timeliness, accuracy, and applicability for our business partners.
- Together with other team members, support existing services by managing incidents, responding to requests for enhancements, supporting end-user training activities, and assisting support staff to ensure the team's services continue to meet the business needs and remain stable and effective

Minimum Qualifications

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

- Bachelor's degree in an IT, computer science or management related field or equivalent combination of education and experience.
- Three years of experience working in information technology or related area developing business intelligence data models and developing business intelligence solutions.
- Experience translating business requirements into technical requirements, technical designs, and business intelligence solutions such as data models, ETL processes, reports, dashboards, and data services.
- Experience with project management principles sufficient to assist in planning projects, developing work plan and goals, and monitoring project progress.
- Strong communication and presentation skills, both written and verbal.
- Ability to develop effective working relationships with both technical staff and business partners.
- Effective written and verbal communication sufficient to ensure clear, accurate, concise and timely communications between team members and all stakeholders.

Preferred Qualifications

- Experience working with a geographically dispersed team.
- Experience with Microsoft's business intelligence and reporting products.
- Experience working with Workday software and products.
- 1 or more years of experience working in higher education.

Additional Requirements

The successful candidate must submit to a background investigation prior to employment.

The background check may consist of the following components:

- SEMA4 Records Check (applies to current and past employees only)
- Criminal History Check
- Employment Reference Check
- Social Security and Address Verification
- Education Verification

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State's Vehicle use criteria and consent to Motor Vehicle Records check.

Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at <https://www.minnstate.edu/system/working/relations.html>

Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit our web page: [Working at Minnesota State!](#)

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical (\$38.50 per month single and \$262.66 per month family) and dental insurance with low deductibles (\$400 - \$800), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with rollover option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

How to Apply

External Applicants: Go to the State of MN's career site at <http://www.mn.gov/careers>

Internal Applicants: Go to Self-Service/Careers.

Contact

Shane Moore

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Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status. Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email <mailto:careers@state.mn.us>. Please indicate what assistance is needed.

Minnesota State is an affirmative action, equal opportunity employer, and educator.